



## Dear Graduates - Class of 2025

Congratulations!

You have successfully completed your studies at ESB Business School. Let's celebrate together in style at the ESB graduation ceremony!

Please find preliminary details below. Upon successful registration, further information will follow in mid-March.

### General information

Where: Stadthalle Reutlingen, Manfred-Oechsle-Platz 1, 72764 Reutlingen

When: Saturday 29 March 2025/ Start of ceremony 4.30 p.m.

2.30 p.m.	Registration of graduates and collection of caps and gowns
3.00 p.m.	Registration of guests, champagne reception
4.00 p.m.	Admission to the banquet hall
4.30 p.m. - 7.00 p.m.	Ceremony and final tossing of caps
from 7.00 p.m.	Get-together with food and drinks
9.30 p.m.	End

## Ticket prices:

Graduates: €65 (admission incl. gown and cap rental, champagne reception, get-together with main courses and desserts, non-alcoholic drinks)

Guests: €75 (admission, champagne reception, get-together with main courses and desserts, non-alcoholic drinks)

There is no limit on guest tickets.

With this ticket you are entitled to free travel from 4 hours before the start of the event and return travel until the end of the event on all national modes of transport (2nd class), including night buses, within the national-region.

## Registration period

Registration for the graduation ceremony is possible between 25 January and 12 March 2025. Please note: the last possible registration and payment date is 12 March 2025 at 12 a.m. (midnight).

## Registration process

LINK:

[https://ESB\\_Graduation\\_March2025.eventbrite.de](https://ESB_Graduation_March2025.eventbrite.de)

Please order your tickets (graduates and guests) with your name only. After registering via the link above, you will receive a confirmation email including the admission tickets for each registered guest. Please remember to bring your tickets with you as only these tickets will entitle you to be admitted to the venue.

## Cancellation policy

Cancellations until 16 March 2025 are charged with an administration fee of 10% of the total amount.

After this date, cancellation is no longer possible.

We appreciate your understanding that we must charge an administration fee, even if the reason for the cancellation is not graduating.

Cancellations should be made by e-mail to:  
[esb-graduation@reutlingen-university.de](mailto:esb-graduation@reutlingen-university.de)

We look forward to welcoming you on 29 March 2025 to the Stadthalle Reutlingen and YOUR graduation ceremony.

Your organisation team  
[esb-graduation@reutlingen-university.de](mailto:esb-graduation@reutlingen-university.de)

\*\*\* Many thanks to the ESB Business School sponsoring association V.I.M.A e.V. and its partners for their generous support. \*\*\*